



## **Cemetery Commission Meeting Minutes**

**Meeting Date:** Thursday, January 25, 2018, 4:30 pm

**Commissioners Present:** Rita Church, Allison Curran, Lainey Rappaport, Francis (Tag) Taginski

**Staff Present:** Cindi Wight, Director, Parks, Recreation and Waterfront Department

**Public Present:** None

Mtg. was started at 4:30 by Co-Chair Allison Curran

### **I. Approval of Agenda**

A. Lainey Rappaport moved to approve; Tag Taginski seconded; all approved.

### **III. Old Business**

A. Update on position

1. Position closed. Tag willing to sit on hiring committee.

B. Update on Cemetery fence

1. Ron Wanamaker is still working on getting estimates.

C. Update on Section 6/Design Study

1. The Director will take a walk through the cemetery in the late Spring to fully understand the cemetery before making final decisions on Section 6 and adding pins to Section 5

2. Additional comments not on the agenda – Allison received an email from The Burlington Free Press in regards to green burials. Allison will reach out to the reporter and note that the project is on hold. The commission needs to consult with the city attorney as an ordinance change is required. A study will need to be done to determine the best location.

**IV. New Business**

- A. Addressed email from Emma Swift about not being able to make Thursday meetings until May. Commissioners noted they wanted Emma to continue on the Commission and will look for her attendance starting in May.
- B. Discussion on a new cemetery site. Superintendent will ask CEDO if there has been any discussion on a new cemetery site in the past.

**V. Superintendent's Items**

- A. There is capital money allocated in '18 and '19 for the cemetery administration building.
- B. Requested volunteers for Memorial Day flag event. Allison volunteered to assist.

**VI. Commissioner's Items**

- A. There is concern about the vandalism at Greenmount Cemetery.
- B. Signage needed:
  - a. Dogs not allowed
  - b. No smoking
  - c. Open dawn to dusk
- C. Rita had three requests from the Friends of Lakeview that were asked to be addressed at the Commission meeting.
  - a. ADA access requested for the Chapel by the time of the memorial for World War 1. This can be a temporary access.
  - b. The Friends have helped to clean the chapel at higher level of care and are looking for assistance. The commission will look at the fees for the Chapel to include a more thorough cleaning of the building prior to a rental. Cindi will provide the additional staff expense figure.
  - c. The Friends requested that Jeff or Steve be on-site for the World War 1 Memorial event that is tentatively set for October.

**IX. Adjournment**

- A. Next meeting: Thursday, April 12, 2018, 4:30 pm.
- B. At 5:18 p.m. Rappaport moved to adjourn, Church seconded, all in favor.